

## Laboratories Credit Union [LCU] Privacy Notification

### Outline

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This Privacy Notification sets out:

- why we collect and use your information
- how we collect and use your information
- what happens if you do not wish to provide us with information
- whether we provide your information to other entities
- the availability of our Privacy Policy
- when we can disclose certain information to a credit reporting body
- how a credit reporting body may use your information
- whether we disclose your information overseas and if so, where
- how you can contact us.

### Collection & use of your information

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We collect and use your information to:

- provide you with membership benefits, financial services and products or information about those benefits, services and products
- provide you with information about financial services and products from 3<sup>rd</sup> parties we have arrangements with
- conduct market and demographic research in relation to the products and services you and other members acquire from us
- establish your eligibility for a loan
- establish your capacity to repay a loan.

The law also requires us to collect and hold your information:

- for our register of members under the Corporations Act
- to verify your identity under the AML/CTF Act
- to assess your capacity to pay a loan under the National Consumer Credit Protection Act.

### How we collect your information

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We will collect information about you and your financial position from you directly.  
When you apply for a loan, we will collect information about your credit history from a credit reporting body.

### How you can access your information

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You can request access to your information at any time.

### What if you do not wish to provide us with information?

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If you do not give us the information we require, we may not be able to admit you to membership or provide you with the financial service or product you have applied for.

### Providing your information to credit reporting bodies

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The credit reporting bodies we disclose information to are:

- ) Equifax Pty Ltd
- ) Experian Ltd
- ) Illion (DBCC Pty Ltd)

If you do not make your repayments when they fall due or commit a serious credit infringement, we may disclose this to Equifax and/or Experian and/or illion. Any information we provide to Equifax and/or Experian and/or illion will be included in reports provided to credit providers to help them to assess your creditworthiness.

You can ask Equifax; Experian and illion not to use your information for pre-screening of direct marketing by a credit provider. You can also ask them not to use or disclose your information if you reasonably believe that you have been or are likely to be a victim of fraud.

You can download a copy of the credit reporting body's policy on the management of information from their websites:

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|-----------------------------|--|
| ) Equifax Australia's       | <a href="http://www.equifax.com.au">www.equifax.com.au</a>   |
| ) Experian Australia's      | <a href="http://www.experian.com.au">www.experian.com.au</a> |
| ) Illion (Dun & Bradstreet) | <a href="http://www.dnb.com.au">www.dnb.com.au</a>           |

### Providing your information to other entities

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We disclose your information to other entities. We can disclose your information to:

- entities that verify identity
- providers of payment and card services, when you make a transaction using a payment service or a card
- lawyers, conveyancers, accountants, brokers and agents who represent you
- contractors for statement printing and mail out, card and cheque production, market research or direct marketing
- affiliated product and service suppliers to provide information to you about their services and products
- credit reporting bodies and other financial institutions that have previously lent to you
- persons you use as referees
- for property loans – property valuers and insurers
- mortgage documentation service
- trustee and manager of securitised loan programs
- any proposed guarantor of a loan
- debt collection agencies, lawyers, process servers
- our auditors.
- Financial institutions who we have a loan sharing scheme arrangement in place
- for loans guaranteed by the Commonwealth under the SME Guarantee Scheme – to the Commonwealth to meet the requirements of the Scheme

We will also disclose your information to law enforcement and government agencies as required by law.

### Our Privacy Policy

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Our Privacy Policy is available at [www.lcu.com.au](http://www.lcu.com.au). The Policy contains information about:

- how you can access your information
- how you can seek correction of your information
- how you make a complaint and how we will deal with it
- in what overseas countries we are likely to disclose your information
- how we manage your credit-related personal information.

### Disclosure to overseas recipients

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We do not currently disclose your information to overseas recipients.

### How to contact us

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In Person:	1 The Village, 3 Julius Avenue, North Ryde, NSW 2113
Write to us:	PO Box 1967, Macquarie Centre, 2113
Phone us:	02 9859 0585
Email us:	<a href="mailto:info@lcu.com.au">info@lcu.com.au</a>
Website:	<a href="http://www.lcu.com.au">www.lcu.com.au</a>